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| *WARNING:* 1. Use of this letter in any way is subject to the terms and conditions of the copyright owner, which can be found here: <http://aclc.org.nz/terms-and-conditions/>
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*USING THIS LETTER:*1. Fill in the areas that are marked with square brackets - [LIKE THIS].
2. Print and Sign.
3. Make a copy then post the letter.
4. Do NOT send this instruction page.

*WHEN TO USE THIS LETTER:*Use this letter to request the return of property that has been seized by your landlord. DO NOT use this letter if: 1. your landlord has a Tenancy Tribunal order that entitles your landlord to those goods; or
2. the tenancy has been terminated and your goods have been abandoned or foodstuffs/perishables have been left on the premises.

You should seek further advice if the goods are subject to a Tenancy Tribunal order or you believe you might have abandoned the goods.  |

[DATE]

[YOUR NAME]

[YOUR ADDRESS]

[LANDLORD’S NAME]

[LANDLORD’S ADDRESS]

**Sent by [POST/EMAIL]**

Dear [LANDLORD’S NAME]

**RE: REQUEST FOR RETURN OF PROPERTY – [TENANCY ADDRESS]**

I am writing to request the return of the property that you seized.

The property I am referring to is set out below:

[INSERT LIST OF PROPERTY SEIZED]

I believe you were not entitled to take this property as there has been no Tenancy Tribunal order entitling you to the property and I have not abandoned the property on termination of the tenancy.

Please contact me to make arrangements to return this property to me.

I look forward to hearing from you.

Yours faithfully,

[YOUR NAME]

[YOUR PHONE NUMBER]